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## TRAFFORD COUNCIL

### AGENDA PAPERS FOR SCRUTINY COMMITTEE MEETING

Date: Tuesday, 19 September 2017

Time: 6.30 p.m.

Place: Committee Rooms 2 & 3, Trafford Town Hall, Talbot Road, Stretford,  
M32 0TH.

<b>A G E N D A</b>	<b>PART I</b>	<b>Pages</b>
1.	<b>ATTENDANCES</b>  To note attendances, including Officers, and any apologies for absence.	
2.	<b>MINUTES</b>  To receive and, if so determined, to agree as a correct record the Minutes of the meeting held on 5 July, 2017.	1 - 6
3.	<b>DECLARATIONS OF INTEREST</b>  Members to give notice of any interest and the nature of that interest relating to any item on the agenda in accordance with the adopted Code of Conduct.	
4.	<b>2018/19 BUDGET SCRUTINY PROCESS, CAPITAL INVESTMENT STRATEGY AND DRAFT MEDIUM TERM FINANCIAL PLAN (MTFP).</b>  To receive a presentation of the Head of Financial Management. Supplementary papers containing "exempt information" will be considered in part two of this agenda.	7 - 18
5.	<b>OUT OF BOROUGH CHILD PLACEMENTS</b>  To receive a report of the Corporate Director, Children, Families and Wellbeing.	To Follow

6. **HIGH RISE CLADDING UPDATE** 19 - 22

To receive a report of the Director of Growth and Regulatory Services.

7. **SCRUTINY COMMITTEE WORK PROGRAMME 2017/18** 23 - 26

To receive a report of the Chairman of the Scrutiny Committee.

8. **URGENT BUSINESS (IF ANY)**

Any other item or items (not likely to disclose "exempt information") which, by reason of special circumstances (to be specified), the Chairman of the meeting is of the opinion should be considered at this meeting as a matter of urgency.

9. **EXCLUSION RESOLUTION**

Motion (Which may be amended as Members think fit):

That the public be excluded from this meeting during consideration of the remaining items on the agenda, because of the likelihood of disclosure of "exempt information" which falls within one or more descriptive category or categories of the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and specified on the agenda item or report relating to each such item respectively.

**Part II**

10. **CAPITAL INVESTMENT FUND** 27 - 30

To receive a report from the Head of Financial Management.

11. **REAL ESTATE INVESTMENT STRATEGY** 31 - 60

To receive the real estate investment strategy from the Head of Financial Management. (The strategy contains "exempt information" as set out in the Local Government Act 1972, Schedule 12A, as amended by The Local Government (Access to Information) (Variation) Order 2006, and is therefore not for publication)

**THERESA GRANT**  
Chief Executive

Membership of the Committee

Councillors M. Young (Chairman), M. Cordingley (Vice-Chairman), R. Bowker, C. Boyes, K. Carter, Mrs. P. Dixon, J. Holden, M. Hyman, A. Mitchell, D. Western, A.M. Whyte, J. Harding (ex-Officio), Goodstadt and Khan

## Scrutiny Committee - Tuesday, 19 September 2017

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### Further Information

For help, advice and information about this meeting please contact:

Chris Gaffey, Democratic & Scrutiny Officer,

Tel: 0161 912 2019

Email: [chris.gaffey@trafford.gov.uk](mailto:chris.gaffey@trafford.gov.uk)

This agenda was issued on **Monday 11 September 2017** by the Legal and Democratic Services Section, Trafford Council, Trafford Town Hall, Talbot Road, Stretford, M32 0TH.

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## SCRUTINY COMMITTEE

5 JULY 2017

### PRESENT

Councillor M. Young (in the Chair).

Councillors M. Cordingley (Vice-Chairman), R. Bowker, C. Boyes, K. Carter, Mrs. P. Dixon, J. Holden, M. Hyman, A. Mitchell, D. Western and A.M. Whyte

#### Also Present

Cllr P. Myers	- Executive Member for Corporate Resources
Cllr J. Reilly	- Executive Members for Highways, Parks & Environmental Services
Cllr M. Whetton	- Executive Member for Children & Families

#### In attendance

J. Colbert	- Corporate Director, Children, Families & Wellbeing
J. Hyde	- Corporate Director, Transformation & Resources
N. Bishop	- Chief Finance Officer
R. Roe	- Director of Growth and Regulatory Services
I. Wallace	- Director of Property Services, Trafford Housing Trust
P. Helsby	- Interim Director One Trafford Partnership
P. Forrester	- Head of Governance
C. Gaffey	- Democratic & Scrutiny Officer

### APOLOGIES

Apologies for absence were received from Councillor J. Harding.

#### 1. CHAIRMAN AND VICE-CHAIRMAN OF THE COMMITTEE 2017/18

RESOLVED: That Councillors Michael Young and Mike Cordingley are appointed as Chairman and Vice-Chairman of the Scrutiny Committee respectively for the municipal year 2017/18, as determined by Council at the Annual Meeting held on 24 May, 2017.

#### 2. MEMBERSHIP OF THE COMMITTEE 2017/18

RESOLVED: That the Membership of the Scrutiny Committee for the municipal year 2017/18, as determined by Council at the Annual Meeting held on 24 May 2017, be noted.

#### 3. TERMS OF REFERENCE FOR THE COMMITTEE 2017/18

RESOLVED: That the Committee's Terms of Reference, as agreed at the Annual Meeting of the Council held on 24 May 2017, be noted.

#### 4. MINUTES

RESOLVED: That the minutes of the meetings held on 22 March 2017 and 11 April 2017, be agreed as a correct record and signed by the Chairman.

**5. DECLARATIONS OF INTEREST**

No declarations of interests were made by Members.

**6. CRISIS MANAGEMENT CAPABILITY**

The Committee received a presentation of the Corporate Director, Transformation and Resources, detailing Trafford's crisis management capabilities and procedures. Scrutiny had requested the update following the recent Manchester attack and the Grenfell Tower disaster.

The response to these types of incidents were coordinated at a Greater Manchester (GM) level by the GM Civil Contingencies and Resilience Unit. In addition to this unit, Trafford had its own local level system. Members were advised that GM and Trafford had robust systems in place to deal with such events, but these were continually reviewed and retested, both at AGMA level, as well as by the Trafford Resilience Forum at a local level. The presentation also detailed Trafford's on-call process, which had a rota system maintained by the Emergency Planning Manager and held by a 24 hour control room with the responsibility of contacting the relevant on call Officer in the event of a disaster.

It was noted that the borough's leisure centres were the designated reception centres in the event of a disaster. Although the Officers did not have the exact capacity information for the leisure centres to hand, Members were informed that in the event of the centres reaching capacity during a disaster, the GM level processes would come into effect. Members were also advised that a satellite system was in place to ensure emergency communications could be maintained in the event of local and mobile phone system failure.

Officers detailed the several high profile events hosted by Trafford since the Manchester attack, and felt that the current systems in place were robust in dealing with any future incidents. The Authority was in the process of formulating a specific plan to deal with a Grenfell type disaster, and arrangements would be made for AGMA to independently assess and review.

RESOLVED: That the presentation be noted.

**7. FIRE SAFETY WITHIN TRAFFORD**

The Committee received a report of the Director of Growth and Regulatory Services providing an update on the current position in Trafford in relation to fire safety following the tragic event at Grenfell Tower. Trafford Housing Trust's Director of Property Services was also in attendance to answer Members' questions.

The report stated that of the nine high rise buildings owned by social landlords in Trafford, eight of those were managed by Trafford Housing Trust. Five of those tower blocks had external cladding, and the results of the independent tests showed that all five blocks posed a fire safety concern. The report explained how the situation was being addressed at both local and national level. The Council

were in the process of identifying and contacting privately owned tower blocks to seek assurance on any cladding systems and fire safety procedures.

In response to a question relating to the conversion of office blocks into residential blocks, and whether this would raise any issues, Members were advised that the companies undertaking these conversions would be required to obtain the necessary sign offs to demonstrate they adhered to building regulations. Questions were also raised in relation to whether the Local Authority had the required resources to carry out the necessary safety inspections for these buildings. Members were advised that the Authority had the required resources for inspections; the question was whether the current regulations were sufficient to ensure tower blocks were safe, which should be addressed during the Grenfell Tower inquiry. In the meantime landlords recognised that these issues needed to be addressed and were being proactive to ensure the safety of residents. It was noted that Trafford Housing Trust were in regular contact with residents to provide assistance and reassurance, and would continue to monitor the situation closely.

RESOLVED: That the report be noted.

#### **8. ANNUAL DELIVERY PLAN 2016/17 (FOURTH QUARTER) PERFORMANCE REPORT**

The Committee received a report of the Executive Member for Corporate Resources providing a summary of performance against the Council's Annual Delivery Plan, 2016/17. The report covered the period 1st January to 31st March 2017, as well as the full year-end performance.

The Committee highlighted the unachieved target in relation to the level of sickness absences, which continued to be an issue. Members were reminded that this was an ambitious target, and section 5 of the report explained why the target had not been met. The Corporate Director, Children, Families and Wellbeing confirmed that an exercise was due to be undertaken in attempt to understand how the directorate could improve and reduce these absences, and would report the results back to the Committee in six months' time.

RESOLVED: That the report be noted.

#### **9. DISCUSSION ON THE 2018/19 BUDGET SCRUTINY PROCESS**

The Chairman led a discussion with the Executive Member for Corporate Resources and the Chief Finance Officer on the Committee's expectations for the 2018/19 Budget Scrutiny process.

Scrutiny felt that last year's process had been limited, especially in relation to the scrutiny of health budgets, and hoped that this year's process would be more in depth. The Executive Member for Corporate Resources apologised if the perception was that last year's process had not been transparent, which was not their intention. The Chairman requested that the Committee be provided with the draft Medium Term Financial Plan (MTFP) at an early stage this year to provide a full picture of how the budget was being shaped.

RESOLVED: That the discussion be noted.

**10. EXECUTIVE RESPONSE: REVIEW OF THE EDUCATION, HEALTH & CARE PLAN PROCESS - TASK & FINISH GROUP**

The Committee received a report of the Executive Member for Children and Families providing a formal response to Scrutiny's report and recommendations following the Task & Finish Group Review of the Education, Health and Care Plan process.

It was noted that all recommendations from the report had been accepted and had either been implemented or were in the process of being implemented. The Committee welcomed the response.

The Chairman reported that he had received information questioning whether recommendation 5 could be legally implemented. The Chairman agreed to forward this information to the Executive Member for Children and Families and the Corporate Director, Children, Families and Wellbeing for their consideration.

The Vice-Chairman thanked both Members and Officers for their contribution during the review.

RESOLVED: That the report be noted.

**11. EXECUTIVE RESPONSE: REVIEW OF THE JOINT VENTURE CONTRACT BETWEEN TRAFFORD COUNCIL AND AMEY - TASK AND FINISH GROUP**

The Committee received a report of the Executive Member for Highways, Parks and Environmental Services providing a formal response to Scrutiny's report and recommendations following the Task & Finish Group Review of the Joint Venture Contract between Trafford Council and Amey.

It was noted that all recommendations from the report had been accepted and were in the process of being implemented. The Chairman advised that the Committee would be conducting a further Task and Finish Group review into the Council's CRM system, as per recommendation 4 of the report. Members welcomed the response to recommendation 2 and looked forward to this being implemented to improve performance monitoring and transparency.

Members advised that concerns remained about the contract's performance, with many complaints still being raised by Trafford residents. The Executive Member for Highways, Parks and Environmental Services acknowledged this, and assured the Committee that high profile issues were being addressed. Members were reminded that the contracted performance expectations were high, and poor performance would be addressed in line with the agreed terms of the contract.

RESOLVED: That the report be noted.



**Scrutiny Committee**  
**5 July 2017**

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**12. SCRUTINY COMMITTEE WORK PROGRAMME 2017/18**

The Committee received a report of the Chairman setting out the proposed work programme for the 2017/18 municipal year. Following discussions, the Committee agreed to undertake the following Task and Finish Group reviews over the year:

- i. A Review of the Council's CRM System
- ii. Loneliness in Trafford (A joint review with the Health Scrutiny Committee)
- iii. Scrutiny of Service Level Agreements (SLAs) Offered to Schools

Members were asked to contact Democratic Services to register their interest in the review(s) they would like to be part of.

RESOLVED: That the report be noted.

The meeting commenced at 6.30 pm and finished at 7.45 pm

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TRAFFORD  
COUNCIL



## Scrutiny Committee – 19 September 2017



# Agenda



Agenda Item	Lead
2018/19 Budget Scrutiny Process	Graeme Bentley
Draft MTFP	Graeme Bentley
Capital Investment Strategy	Andrew Rennie



# Budget Scrutiny Update

# Scrutiny Process

## § Stage 1 (This Session)

- § Review of the current MTFP position
- § Understanding the Funding Gap
- § Review of the Budget Assumptions

## § Draft Budget to Executive 16 October 2017

## § Stage 2 (Future Session)

- § Leader to present budget proposals to Scrutiny on 15 November 2017
- § Scrutiny review of budget proposals

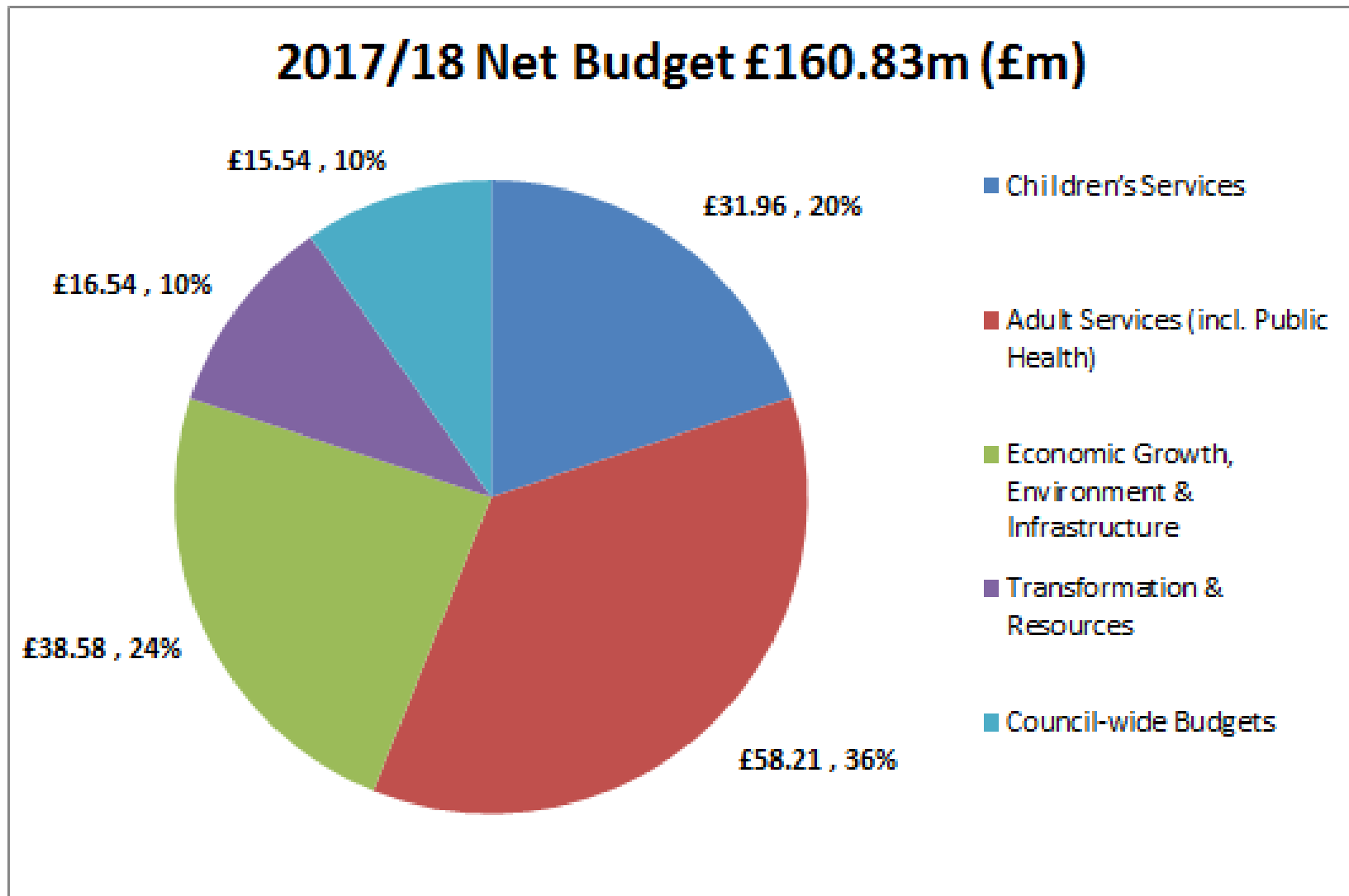
## Financial Context

- § Trafford Council:
  - § Over the period 2010-2016 has saved £113m
  - § In 2017/18 to save a further £16m
  - § By 2020/21 needs to save a further £29m
  
- § Reasons for this are:
  - § Continuing pressure of austerity
  - § Rising demand on services
  - § Changes to central Government funding arrangements

**This level of additional savings to be made presents the Council with its greatest task yet**



# Financial Context





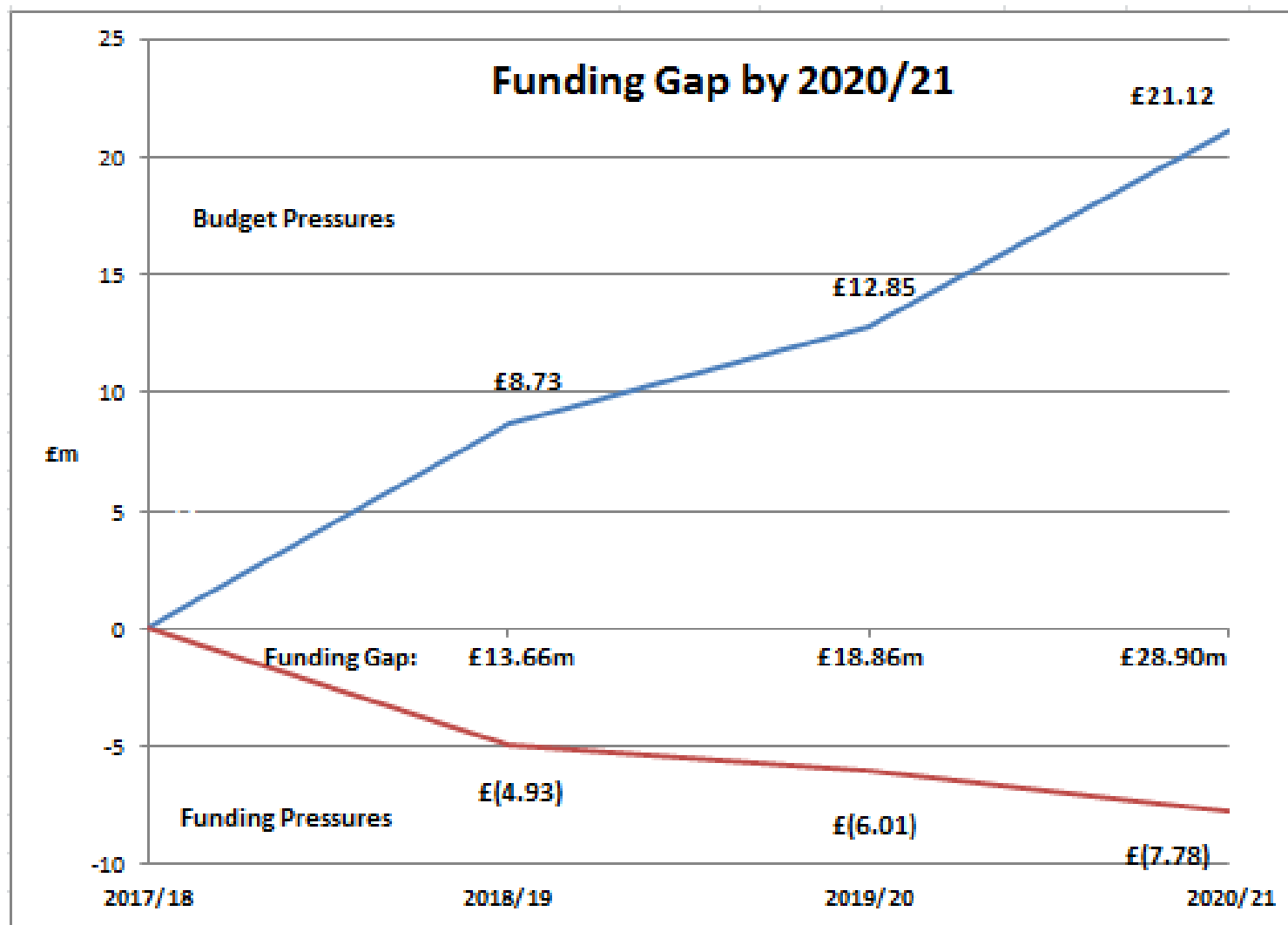
# MTFS Position

	SEPT 2017		
	2018/19 (£000's)	2019/20 (£000's)	2020/21 (£000's)
<b>Net Budget Brought Forward</b>	<b>160,825</b>	<b>170,650</b>	<b>172,474</b>
<u>Budget Assumptions:</u>			
Pay Increase	933	653	857
Living Wage	1,822	1,729	1,646
General Inflation	288	293	298
Contractual Inflation & Obligations	2,015	1,992	2,008
Levies	1,802	(1,597)	(331)
Demographic	2,000	2,000	2,000
Grants, Legislative & Service Transfers	674	(2,395)	0
Loss of Income	320	(160)	(160)
Treasury Management	(1)	(520)	0
Other	367	250	1,170
<b>Total Budget Assumptions</b>	<b>10,220</b>	<b>2,245</b>	<b>7,488</b>
<u>Approved Budget Proposals (Feb 2017):</u>			
Income Generation	(335)	(510)	0
Savings Proposals	(60)	89	0
<b>Total Approved Budget Proposals</b>	<b>(395)</b>	<b>(421)</b>	<b>0</b>
<b>PROPOSED NET BUDGET</b>	<b>170,650</b>	<b>172,474</b>	<b>179,962</b>
<u>Funding:</u>			
Council Tax	(93,517)	(95,855)	(96,334)
Business Rates: Local Share	(143,889)	(149,007)	(157,806)
Business Rates: Tariff Payment	89,183	96,914	110,318
Business Rates: Growth, S31 Grants, GM Pilot	(7,668)	(6,870)	(9,222)
<b>Funding Total</b>	<b>(155,891)</b>	<b>(154,818)</b>	<b>(153,044)</b>
<b>PROPOSED FUNDING</b>	<b>(155,891)</b>	<b>(154,818)</b>	<b>(153,044)</b>
<b>Contributions to/(from) Reserves</b>	<b>(1,099)</b>	<b>1,201</b>	<b>1,986</b>
<b>FUNDING GAP (SEPT 17)</b>	<b>13,660</b>	<b>5,197</b>	<b>10,047</b>

# MTFS Position

Base Budget Assumptions	2018/19 £m	2019/20 £m	2021/22 £m
<b>Service Expenditure</b>			
Pay: Inflation	1.00%	1.00%	1.00%
	0.59	0.59	0.60
Pay: Pension Inflation	0.00%	0.00%	0.50%
	0.00	0.00	0.26
Pay: Increments & Pension Auto-Enrolment	0.34	0.06	0.00
Pay: Living Wage	1.82	1.73	1.65
General Inflation: Prices	2.00%	2.00%	2.00%
	0.29	0.29	0.30
Contractual Obligations: Inflation Specific e.g. energy	2.02	1.99	2.01
Levies: Waste (GMWDA) Levy Increase	1.80	(1.60)	(0.33)
Demographics: Children	0.50	0.50	0.50
Adults	1.50	1.50	1.50
<b>Treasury Management</b>			
Investment Rates	0.67%	0.67%	1.04%
Debt Rates	3.50%	3.50%	3.50%
<b>Funding</b>			
Council Tax rate increase (Adult Social Care)	3.00%	0.00%	0.00%
Council Tax rate increase (Relevant Basic Amount)	1.99%	1.99%	1.99%
Council Tax base increase	0.50%	0.50%	0.50%
Reduction in Settlement Funding Assessment	(6.79%)	(7.05%)	(8.51%)
	(4.21)	(4.08)	(4.57)

# MTFS Position



## Funding Gap

- § Currently after taking into account the budget changes since February there remains a funding gap for the year 2018/19 of £13.66m
- § The Council continues to:
  - § Revisit financial assumptions i.e. inflation assumptions, accounting policies
  - § Review business cases and budget proposals to identify further savings
  - § Explore the feasibility of new ideas/proposals put forward
  - § Review income generating proposals to address the remaining gap
- § Draft proposals will be taken to the Executive on the 16<sup>th</sup> October 2017 after taking into consideration all the above options to address the funding gap

# Capital Investment Strategy

- § Capital Investment Fund – agreed by Executive and Council in July 2017
  - § Summary Investment Strategy
  - § Additions made to the Capital Programme
- § More detailed Investment Strategy to be reported to Executive in September 2017
- § Investment Focus:-
  - § Opportunities in Trafford, Greater Manchester and the North West
  - § Priority for regeneration and strategic opportunities in Trafford, especially those providing wider benefits
  - § Target minimum lot size £20m and a maximum of £30m but opportunities outside the range considered.

# QUESTIONS?



## TRAFFORD COUNCIL

**Report to:** Scrutiny Committee  
**Date:** 19<sup>th</sup> September 2017  
**Report of:** Director of Growth and Regulatory Services

### Report Title

**Fire Safety in High Rise Tower Blocks - Update**

### Summary

The report provides a further update on the current position in Trafford in relation to fire safety following the tragic events at Grenfell Tower.

### Recommendation(s)

To note the contents of the report.

### Contact person for access to background papers and further information:

Name: Richard Roe

Extension: 4265

Background Papers: N/A

## **1. INTRODUCTION**

- 1.1 Further to the report to Scrutiny Committee in July 2017 this report seeks to provide Members with an update on related developments both locally and nationally.

## **2. CURRENT POSITION - TRAFFORD**

- 2.1 All five of the Trafford Housing Trust (THT) blocks reported to have aluminium composite material (ACM) external cladding have now been visited and audited by Greater Manchester Fire and Rescue Service (GMFRS). The ACM cladding on all of these buildings is of a type that will need replacement or other remedial treatment in order to reduce the risk of fire. The ACM cladding on the THT blocks accounts for approximately 15% of the total surface area..
- 2.2 The interim fire safety measures that were put in place by THT, reported in July, are still in operation to protect the residents of the flats until replacement or remedial measures are completed. THT has been implementing a wider safety review of all its blocks. This has included reviewing all compartmentalisation of blocks in communal areas and flats, undertaking Fire Risk Assessment level 4s across all blocks and installing fire alarms in all communal areas. This work within the tower blocks is planned to be completed by the end of September.
- 2.3 The high rise block owned by Irwell Valley Housing Association does not have ACM panelling, however GMFRS inspected the building on 30<sup>th</sup> August and will issue a report in September 2017; this is in line with the process for all other high rise tower blocks with cladding.
- 2.4 Since the last report a privately owned high rise development fitted with ACM cladding has been identified. The building was inspected by GMFRS and Trafford Building Control. The developer has chosen to remove all of the ACM cladding from the building. Officers from Trafford Council have attended every fortnightly meeting of the AGMA High Rise Taskforce to ensure that all current developments are subject to appropriate action by the Council.
- 2.5 As advised in the previous report the Council has also written out to the owners of private tower blocks to seek assurance with regard to up to date fire safety audits being in place, to advise of the testing facilities offered by Government for cladding and to offer the Council's support. Responses are now being received to these letters.

## **3.0 NATIONAL AND REGIONAL ACTIVITY**

- 3.1 The following list is a summary of national and regional activity that relates to high rise fire safety:
- Councils across the country have revealed the huge cost of improvement work to its buildings which have failed fire safety tests. A number of councils have sent letters to the Communities Secretary Sajid Javid to warn about a



lack of resources available to them to remove and replace cladding and insulation.

- Large scale testing of widely used ACM insulation products by the Government has resulted in four failures and three passes. The government will very shortly publish updated and consolidated advice for building owners about the outcomes of these tests. This advice will be sent to the owners of affected buildings. DCLG are now keen to work quickly with building owners to have remediation plans for their building developed towards the end of September, DCLG caseworkers will continue to maintain close contact with building owners to support this.
- The Government have made it clear that there will be no new funding for Social Landlords or Councils to address replacement of ACM cladding.
- Representatives of the Greater Manchester High Rise Taskforce held a teleconference with senior officials from the Department of Communities and Local Government on 23<sup>rd</sup> August 2017. A number of issues were raised including funding and officials confirmed that there were no plans for the Government to fund remedial works. Officials advised that most of the issues raised would be addressed by the Public Enquiry and the planned review of legislation.
- GMFRS will have completed the inspection of 509 high rise buildings and all buildings fitted with ACM cladding will receive a full fire safety audit.
- Paul Dennett, City Mayor of Salford and Chair of Greater Manchester High Rise Taskforce, wrote to Sir Martin Moore-Bick the chairman of the Grenfell Tower Public Inquiry on the 4<sup>th</sup> of August regarding the terms of reference.
- The Greater Manchester Combined Authority intend to seek core participant status for the Grenfell Tower Inquiry based on the circumstances and prevalence of high risk buildings in the City Region.
- The GM Civil Contingencies and Resilience Unit are reviewing existing arrangements around the GM response to a similar major incident at a multi storey accommodation block. It is intended that this will assist all GM boroughs and partner organisations to deliver an appropriate, cohesive and effective response to an emergency within a tower block in GM, in addition to providing a level of assurance for current emergency planning arrangements. This will facilitate the development of an action plan that will be owned by the Trafford Resilience Forum.

#### 4. **CONCLUSION**

- 4.1 Although significant progress has already been made on identifying dangerous ACM cladding there is still some work to be done to establish and agree suitable remedial measures and replacement materials. The Council will continue to work with the GM Task Force and local housing providers to maintain public safety and we will continue to update members as appropriate.

## TRAFFORD COUNCIL

**Report to:** Scrutiny Committee  
**Date:** 19 September 2017  
**Report for:** Information  
**Report of:** Chairman of the Scrutiny Committee

### Report Title

Scrutiny Committee Work Programme 2017/18

### Purpose

This report sets out the Scrutiny Committee work programme for the 2017/18 municipal year.

### Recommendations

That the work programme be noted.

### Contact person for access to background papers and further information:

Name: Chris Gaffey, Democratic & Scrutiny Officer.

Phone: x2019

## Scrutiny Committee Work Programme – 2017/18

The work programme is updated throughout the year as and when changes are agreed.

<b>Date of Meeting</b>	<b>Topic</b>
5 July, 2017.	<ul style="list-style-type: none"><li>• 2017/18 Scrutiny Committee Work Programme</li><li>• Executive's Response to the Task &amp; Finish Group Review into the Education, Health &amp; Care Plan (EHCP) Process in Trafford</li><li>• Executive's Response to the Task and Finish Group Review of the Joint Venture Contract between Trafford Council and Amey</li><li>• ADP Report (2016/17 Quarter Four)</li><li>• Discussion on the 2018/19 Budget Scrutiny Process</li><li>• Fire Safety within Trafford</li><li>• Crisis Management Capability</li></ul>
19 September, 2017.	<ul style="list-style-type: none"><li>• 2018/19 Budget Scrutiny Process – Presentation on Plans for the Consultation</li><li>• Draft Medium Term Financial Plan (MTFP)</li><li>• Out of Borough Child Placements</li><li>• High Rise Cladding Update</li><li>• Capital Investment Strategy</li></ul>
15 November, 2017.	<ul style="list-style-type: none"><li>• 2018/19 Budget Presentation by the Leader of the Council</li><li>• 2016/17 Ombudsman Report</li><li>• Community Panels and Investments Under the New Trafford Housing Trust Arrangements</li><li>• Management of New Green Waste Fee and System – Update on Implementation</li><li>• ADP Report (2017/18 Quarter One)</li></ul>
10 January, 2018.	<ul style="list-style-type: none"><li>• 2018/19 Budget Scrutiny Report to Executive</li><li>• Sickness Absence – CFW Exercise Results</li><li>• ADP Report (2017/18 Quarter Two)</li></ul>
14 March, 2018.	<ul style="list-style-type: none"><li>• Executive Response to the 2018/19 Budget Scrutiny Report</li><li>• Physical Activity GP Referral Scheme Update</li><li>• ADP Report (2017/18 Quarter Three)</li></ul>

Task & Finish Group

<b>Item</b>	<b>Information</b>
Review of the Council's CRM System	- The group have held an initial meeting to discuss the scope of the review. Follow up meetings are to be scheduled with the relevant Officers to be invited to attend.
Scrutiny of the SLAs Offered to Schools	- The group have held an initial meeting to discuss the scope of the review. They are currently at the stage of gathering data. Follow up meetings are to be scheduled with the relevant Officers to be invited to attend.

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of the Local Government Act 1972.

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